

Examination Regulation

Proof of Identity

You must be prepared to prove your identity to any officials at the examination. The proof is in addition to your examination admission permit. The followings are accepted as identification:

1. Hong Kong Identity Card
2. A current Passport

If you do not comply with these requirements, you are not allowed to sit for the examination and will not be entitled to any refund of the examination fee.

Calculators

You may use battery or solar operated programmable calculators in the examination room but you must show in writing the steps by which an answer has been obtained together with all relevant working. The use of electronic devices capable of being programmed to hold alphabetic or numerical data and/or formulae is prohibited.

Mobile Telephone

You may take a mobile telephone into the examination but it has to remain switched off at all time. Noncompliance with this rule will result in the subject being disqualified.

Examination Papers

Before leaving the examination room you must hand both your question paper and answer book to the invigilator.

Disciplinary Action

HKCIP may take disciplinary action against any examination student or candidate found guilty of dishonorable or unprofessional conduct or of committing a breach of the examination regulations. Penalties may be imposed for falsification of documents or cheating during the examination.

Liability of HKCIP

In all circumstances, HKCIP's liability is limited to a complete refund of the examination fee paid for the examination.

Results

The examination result will be mailed to the last known address of the students within 3 months of the examination. Results will not be given over phone or via fax.

The decision of the examination committee is in every case final. In no circumstances will any of the answer books be returned.

Publication of Results

Individual results will not be published or sent to your employer unless at your specific request.

Re-marking of Examination Papers

If you failed marginally for any of your examination papers, you may request for re-marking only if

- You pay a fee of HK\$200, which will be refunded if the original grade is amended to a pass and
- You apply for re-marking within 6 weeks of the results being dispatched.

